



# RANDBURG HARRIERS

Administrator: Michelle Knotzer  
P O Box 2527  
Cresta 2118  
Telephone 079 844 7156  
[secretary@randburgharriers.co.za](mailto:secretary@randburgharriers.co.za)

*1 October 2020*

*Please be informed that in accordance with the Randburg Harriers Constitution, Clause 17.2, the ANNUAL GENERAL MEETING of RANDBURG HARRIERS, will be held as follows:*

*DATE: Wednesday, 21st October 2020*

*TIME: 18:30*

*VENUE: TBA - This may be virtual or at the Clubhouse, dependent on attendance RSVP's*

*Members are requested to submit Motions, Constitution Amendments & General points for Discussion in writing to the Club Secretary, Michelle Knotzer, by 17h00 Wednesday, 14 October 2020*

*An Email is accepted as submission in writing. [[secretary@randburgharriers.co.za](mailto:secretary@randburgharriers.co.za)]*

*Nomination of Office Bearers must be submitted in writing to the Club Secretary, Michelle Knotzer, by 17h00 Wednesday, 14 October 2020*

## ***RANDBURG HARRIERS NOMINATIONS FOR THE POSITIONS OF OFFICE BEARERS 2020 - 2021***

*In accordance with clause 13 (below) of the constitution, nominations are requested for the position of Office Bearers, as described overleaf.*

### ***Clause 13 Nomination of Office Bearers***

*Written notice will be sent to all Club members 21 days prior to the AGM calling for nominations for the positions of Office Bearers as defined in Clause 12. Such nominations duly proposed and seconded by members in good standing will be signed and accepted by the nominee and will be returned to the Committee no later than seven days prior to the AGM.*

*In the event of no nominations being received for any position/s of Office Bearer/s as*

defined, nominations for such positions will be called for at the AGM.  
 The following positions of Office Bearers are presented for nominations.

<b>Chairperson:</b>	<b>Vice Chairperson:</b>
<b>Treasurer:</b>	<b>Club Captain:</b>
<b>Race Director:</b>	<b>Public Relations Officer:</b>
<b>Fundraising and Charity coordinator:</b>	<b>Members' Liaison:</b>
<b>Development Officer:</b>	<b>Cross Country Captain:</b>
<b>CGA Liaison:</b>	<b>Events coordinator:</b>
<b>Sponsorship Liaison and Marketing:</b>	<b>Club runs Coordinator:</b>
<b>Main Club representative – 2 positions:</b>	<b>Club Run Assistance – 2 positions:</b>
<b>Without Portfolio:</b>	

To nominate yourself or another club member, please complete the Nomination Form - See link below

[https://mcusercontent.com/de927827752157676138afe24/files/7891c717-5d5a-4aa5-ba1e-c72009f55e7e/Nomination\\_Form\\_2020.pdf](https://mcusercontent.com/de927827752157676138afe24/files/7891c717-5d5a-4aa5-ba1e-c72009f55e7e/Nomination_Form_2020.pdf)

The completed form must be submitted to Michelle Knotzer, by 17h00 Wednesday, 14 October 2020

**Michelle Knotzer**

Club Secretary

Cell: +27 (0) 79 844 7156

Randburg Sports Complex,  
 Silverpine Avenue,  
 Moret, Randburg

[www.randburgharriers.co.za](http://www.randburgharriers.co.za)



The Family Club



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## ANNUAL GENERAL MEETING OF RANDBURG HARRIERS TO BE HELD ON WEDNESDAY 21<sup>st</sup> OCTOBER 2020

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### AGENDA

1. Welcome and notice of Annual General Meeting
2. Attendance Register and Delegates' Credentials
3. Minutes of the Annual General Meeting of October 2019 – Approval Required
4. Matters arising from the Annual General Meeting 2019
5. Chairperson's Report 2019/20
6. Financial Statements for the Financial year end 31<sup>st</sup> August 2020
7. Budget presented for 2020/2021 – Approval Required
8. Membership Fees for 2021 – Approval Required
9. Appointment of Honorary Auditor
10. Motions Received

- Amendments to the Constitution - Please see link below for details.

[https://mcusercontent.com/de927827752157676138afe24/files/a33b201b-3929-4dcd-95dd-c2220b944880/Randburg\\_Harriers\\_Constitution\\_Proposed\\_Changes\\_Email\\_Doc.pdf](https://mcusercontent.com/de927827752157676138afe24/files/a33b201b-3929-4dcd-95dd-c2220b944880/Randburg_Harriers_Constitution_Proposed_Changes_Email_Doc.pdf)

11. Acknowledgements

12. Election of Office Bearers

- Chairman
- Vice Chairman
- Club Captain
- Treasurer
- Race Director
- Sponsorship Liaison and Marketing
- Club Run Officer
- Public Relations Officer
- Fund Raising and Charity coordinator
- Member Liaison
- Cross country captain
- CGA Liaison
- Events coordinator
- Development Officers
- Main club representative 1
- Main club representative 2
- Without portfolio

13. Closing of Meeting